



THE CITY OF SAN DIEGO

**FOR IMMEDIATE RELEASE:**  
Friday, October 7, 2005

**CONTACT: Victoria L. Hamilton**  
Executive Director  
(619) 533-3440

## **ARTS MANAGEMENT POSITIONS OPEN AT COMMISSION FOR ARTS AND CULTURE**

**San Diego, CA . . .** The City of San Diego Commission for Arts and Culture (Commission) is seeking an Arts Management Associate and an Arts Management Assistant to assist with the administration of the Commission's Organizational Support Program, Public Art Program, and other projects and initiatives. The duties of both positions include coordinating meetings and events; planning technical assistance workshops; writing grant proposals; administering public art projects; administering contracts; serving as liaisons between artists, art organizations, the general public, and the Commission; making presentations to civic groups, government agencies and the arts and culture community; and performing other administrative duties related to the Commission as assigned.

Interested applicants should contact the City's Personnel Department to obtain information and requirements for submitting an application. The City's job listings can be found online at <http://www.sandiego.gov/empopp/index.shtml>. The Personnel Department is located on the west side first floor of Civic Center Plaza Building, 1200 3rd Avenue, San Diego, Monday, Wednesday, and Friday, between 8:00 a.m. and 5:00 p.m. [Telephone: (619) 236-6467, Fax: (619) 236-6672]. You may also pick up an application at any of the City of San Diego Community Service Centers. Application materials must be received at the Employment Information Center no later than 5:00 p.m. on Friday, **October 26, 2005.**

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The Commission was established by City Ordinance in 1988 as an agency of the City of San Diego with the primary purpose to serve in an advisory capacity to the Mayor, City Council and City Manager on promoting, encouraging and increasing support of arts and culture.

The mission of the City of San Diego Commission for Arts and Culture is to vitalize the City by supporting the region's cultural assets, integrating arts and culture into community life and showcasing San Diego as an international cultural destination.

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